

# TRIAL TO TRIUMPH

Achieving TMF excellence through certified accreditation.



TMF  
UNIVERSITY

## TMF UNIVERSITY COURSE DESCRIPTION GUIDE



### IMMERSION LEVEL

Immersion level courses will cover essential topics that are critically important to TMF quality: **TMF Quality Control, Audits & Inspections**, and **TMF Technology**. These courses will help guarantee that individuals in more experienced roles such as Clinical Research Associate, Clinical Trial Coordinator and Functional Clinical Trial Team Member are well-equipped with a more comprehensive understanding of the TMF.

#### TMF Quality Control

Can you imagine telling an inspector "Apologies, but we don't know how many versions of the project management plan should be filed?" This course explores what TMF Quality Control (QC) is, why it is important for TMF inspection readiness, and how to conduct effective TMF QC reviews by breaking the TMF QC process down into six key elements. To avoid uncomfortable inspection interactions and possible findings in the future, attendees will receive hands-on training, tools, and best practices for TMF QC.

#### Audits & Inspections

There is no fear that compares to that of receiving an inspection notification from a regulatory agency or an audit request from a sponsor. Instead of panicking, try preparing. This course is an in-depth look into inspection readiness and audit preparation for the TMF. Attendees will learn best practices that will help them get inspection ready and stay that way, as well as how to prepare, conduct themselves, and respond appropriately to a regulatory inspection or audit findings when the inevitable occurs.

#### TMF Technology

With so many different eTMF products/vendors on the market, it can be difficult selecting the system that is right for your organization. This course reviews when and how to know you are ready for an eTMF system, what to look for during the selection process, how to make the right decision, and once you've made the decision, how to implement your new eTMF to maximize its return on your investment. Attendees will receive tools, resources, and best practices that will help them introduce technology into their TMF environment and benefit from the advantages and efficiencies that eTMF systems offer.